



*Cultivating Leaders of Tomorrow; Empowering Young Women*

Dear Parents and Guardians,

We would like to provide you with some important and necessary information about our school campus. There are some unique **facts** about our school:

- ✓ Our school building is located at 133 Hoover Drive - Summers Parker Campus
- ✓ Our school building is shared with another school - Discovery Charter School
- ✓ Our main school entrance is located in the rear of the school campus building
- ✓ We have limited parking spaces in the YWCP parking lot
- ✓ We have different entrances depending on the reason for visiting our school

Please see the chart below outlining different procedures for picking and dropping off students:

<b>Drop-Off Student:</b>	<b>Location:</b>	<b>Procedure:</b>
7:30 – 8:00 a.m.	Hoover Drive side of school (Please do not pull into bus loop)	Drop student off – no sign in required
After 8:00 a.m.	YWCP Main Entrance – Rear of the school building	Drop student off – student will need to sign in and receive pass to class
<b>Pick-Up Student:</b>	<b>Location:</b>	<b>Procedure:</b>
3:10 – 3:30 p.m.	Hoover Drive side of school (Please do not pull into bus loop)	Pick student up – no sign out required
After 3:30 p.m.	YWCP Main Entrance – Rear of the school building	Pick student up – no sign out required
During the school day	YWCP Main Entrance – Rear of the school building	Must enter building and sign out student
After-School Athletics and Events	Hoover Drive side of school in the bus loop	Pick student up – no sign out required

<b>Attending Athletic Events:</b>		
<b>Parking:</b>	<b>Location:</b>	<b>Procedure:</b>
Park in large parking lot as soon as you enter the school campus	Enter Door #19 above steps of parking lot	Enter school building and gymnasium is straight ahead on right side