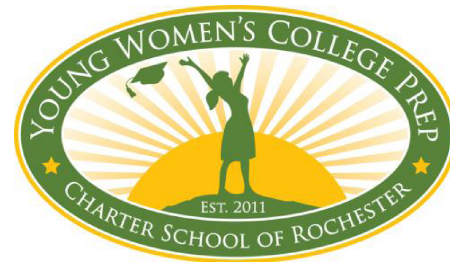


YWCP Board of Trustees Meeting

Date: Thursday Oct 7, 2021
Time: 6:30 p.m.
Location: Zoom Conference



AGENDA

I. Call to Order: Jennifer Allen, Chair

II. Roll Call: Melissa Geska (for Belimar Velazquez, Secretary)

Jennifer Allen, Jennifer Aronson-Jovcevski, Erin Duffy-Kruss, Charles Falcon, Melissa Geska, Nadine Hylton, Kristin Lowe, Idonia Owens, LaQuanna Sparkman, Jennifer Weinstein, Barb Zelazny, Lauri Bonnell,
Guests included Ocean Brown (YWCP student) and Nicole Sinclair (Director of Teaching and Learning).

III. Communications to the Board: Parent Letter

- a. Board acknowledges letter from parent with two daughters at YWCP who wants improved communication and collaboration related to parent engagement.
- b. Barb Zelazny acknowledges parent's concerns and indicates school administration will continue to do everything possible to improve collaboration and communication with parents.

IV. Public speakers: None

V. Approval of the Sept 3, 2021 Minutes:

- Jennifer Allen: Motion to accept Sept 3, 2021 meeting minutes.
- Idonia Owens: Moved
- All in favor
- No objections

VI. Executive Report: Jennifer Allen

Resolution #1 (2021-2022) Approval of Parents' Bill of Rights for Data Privacy and Security

Whereas, NYS Education Law §2-d requires each educational agency to have a Parents' Bill of Rights for Data Privacy and Security and publish it on its website, therefore be it

Resolved that, the YWCP Board of Trustees have adopted, reviewed, and hereby approve the Parents; Bill of Rights for Data Privacy and Security and for posting to our schools' website.

- Jennifer Allen- motion to accept
- Nadine Hylton- moved
- All in Favor
- No discussion or objections.

Resolution #2 (2021-2022) Approval of Annual Audit

Whereas, an Independent Audit by an External Auditor is required in accordance with New York State Education Law for Charter Schools, and

Whereas, Bonadio & Co., LLP (Certified Public Accountants) completed the Annual Audit, following a thorough review of financial systems and statements as of June 30, 2021, therefore be it

Regular Board Meeting:: October 7, 2021

Resolved, that the YWCP Board of Trustees hereby approve the Financial Statements as of June 30, 2021, together with the Independent Auditor's Report due to New York State on November 1, 2021.

- Jennifer Allen – motion to accept resolution
- Chuck Falcon- moved
- All in Favor
- No discussion or objections.

See written report for Annual Board Retreat Outcomes - highlights / other details

VII. Governance Committee – Melissa Geska

- Governance committee will report on recommended next steps related to survey responses at next month's meeting.

VIII. Principal's Report: *Barbara Zelazny, Principal*

- Student behavioral issues are center stage. *Social upset is consuming valuable staff time. Administration is focusing on tapestry approach – proactive, reactive, senior student mentoring. There is increased staff in anticipation of the return to school. It will take time to manage behavior. Board support understanding situation is appreciated. Behavior is not having a negative impact on academics.*
- *NYSED site visit is confirmed for 11/03/2021. Please read principal's report. Board portion will be that morning via Zoom.*
 - a. *Benchmark 2 - Nicole Sinclair, New Director of Teaching and Learning*
 - *Framing: Where we have been? Where are we? Where are we going?*
 - *How will school community negotiate the divide of social/emotional needs and challenges? The cycle of continuous improvement in teaching and learning is key in negotiating the divide. Teaching and learning will move the students forward. This includes: curriculum, instruction, professional development, assessment.*
 - *Curriculum is the cornerstone. Two pathways are key: 7-9 grade and the 10-12 grade. Understand that 90% of 7th graders enter the school behind. The goal is to get 10-12th graders to a level plain field with peers across the state.*
 - *By 9th grade, want 80% of students to reach proficiency in ELA, Math, Science, Social Studies and Spanish including 2 high school regents' exams. 100% of students to grow one level within NYS ELA and Math assessments. 100% earn at least 5 high school credits.*
 - *By 12th grade, focus on what is needed to be successful in college and beyond. 100% graduate. 95% earn Regents Diploma or higher. 40% earn Regents diploma with advanced designation. 80% complete AP course or MCC dual enrollment. 80% meet NYSED college & career ready requirements of 75% or higher on the ELA 3 Regents exam and 80% or higher on the Algebra ½ or Geometry Math Regents exam.*
 - *2019-2020 school year adjustments: placed 'Living Environment' in 8th grade which led to a curriculum mapping exercise focusing on pre-requisite skills to align to goals. COVID-19 impeded but did not stop progress. Implemented BASE team (Behavioral – Academic – Social – Emotional), UBD (understanding by Design), SEL (socio emotional learning) Traits: respectful, responsible, mindful. Implemented best practices. Intent was to gather 3 data points when it comes to assessment in order to set goals for students. Before close, students were making progress.*
 - *2020-2021 focused on priority standards on essential to know. Adopted Pearson Connexus and Live Lessons to navigate the hybrid environment. Implemented best practices for the virtual setting including a co-teacher model. Assessment was modified by implementing electronic assessment.*

- *Professional development: During 2019/20 PD was embedded in the coaching and the Friday development activities. During 20/21, groups of people came together to develop a shared understanding.*
- *For 21/22: Curriculum map is moving forward taken into consideration COVID disruptions, Next Gen Standards. Also working on unpacking a welcome environment, anti-racist curriculum, new learning management system (BUZZ), research based best practices, co-teaching, mitigating 'learning loss', data teams to analyze current state and develop next steps. In terms of PD, school is incorporating new frameworks.*
- *Committee work, BASE Tapestry Approach, External partnerships (Pathstone) on being culturally responsive and creating a sustaining framework.*
- *Data dashboard for each student's performance to consolidate data from many places to one. Historic NYS assessment, career/personal goals, grades, enrollment information will be part of the dashboard.*
- *Students grew during closure.*
- *Teacher set up in classrooms in new ways to encourage small group participation.*
- *Chrome books at home and in school.*

IX. Student Report: *Student Rep Ocean Brown, Senior at YWCP*

- *Younger students are acting out and fighting.*
- *Older students providing mentoring and support to younger students (big sister/little sister program).*
- *Recent town hall style meeting in cafeteria with 7th grade students. Seniors shared quotes and the meaning to them.*
- *Momentum of senior student involvement is powerful becoming leaders and being proactive in helping younger students.*

X. Education Committee, *L. Sparkman*

- *Last meeting focused on behavioral issues of students with a return to in person learning. Social skills need to be re-introduced to help.*

XI. Development Report: *Jennifer Weinstein, Chair*

- *Jennifer yielded time to Lauri Bonnell for update on Leadership Breakfast 2021.*
- *October 27, 2021 will be an in-person event/award ceremony at the school.*
- *Masks must be worn at the in-person event and no food will be at the event.*
- *All 3 honoree video interviews are completed. Ocean Brown completed one of the interviews.*
- *Google form to RSVP for board members.*
- *11/17 will be a live stream virtual breakfast. Attendees can purchase a virtual table.*
- *Board members should promote the virtual event and share invitation on social media.*
- *Sponsorships are needed.*

XII. Finance Committee: *Chuck Falcon, Chair*

- *Chuck thanks Roberta McGinnis for her leadership and management of the annual audit. Auditors extremely happy with Roberta's work.*

XIII. Enrollment, Recruitment, Retention: *Melissa Geska*

- Committee last met on 9/29 and discussed 10-year anniversary celebration. Team proposes to assign “board ambassadors” to work with the school administration in leading any activities.

Possible ideas for 10th anniversary celebration include:

- Launch new website highlighting 10-year history.
- Two film makers have footage following students since the beginning of YWCP. Perhaps that footage can be included on the website relaunch.
- Lauri Bonnell has video and pictures from all leadership breakfasts since 2011.
- Evolution of Cool Women, Hot Jobs over the years.
- Board sponsored breakfasts at the school to celebrate and expose students to a college education (perhaps collaboration with Yolanda).
- Refresh school decoration with DEI content marketing from colleges.
- Current enrollment is 386 students.
 - 24 seats left; 14 families are in the enrollment process, 10 offers out.
 - We have a wait list for every grade.
 - 15 new IEP; 24 new ELL
 - Contributors to growth include work of mouth- especially among Yemen population, and sports programs.

XIV. School Operations:

- Roberta McInnis absent- see written report for highlights.

XV. Old Business: *Nothing to discuss*

XVI. New Business:

- RCSD Transportation update; new zoning plan to terminate transportation to schools outside district limits.
- This will negatively impact students receiving these services. Will continue to monitor this situation.

XVII. Adjourn to Executive Session: Personnel Matters, Other within regulations of Open Meeting Law (*Executive Session will be called for Personnel Matter*) Allen

XVIII. Adjournment:

- Motion:** Jennifer Allen
- Second:** Jennifer Weinstein
- All in favor**

XIX. Next Meeting: [November 5, 2021 \(Friday, 8:00 a.m. - 9:30 a.m.\)](#)