



YWCP Board of Trustees Meeting

Date: Friday June 4th, 2021
 Time: 8:00 a.m.
 Location: Zoom Conference

TO BE CONFIRMED - NYSED Site Check in w Board

Agenda to be determined after NYSED check in is confirmed

AGENDA

- I. **Call to Order: Jennifer Allen, Chair**
- II. **Roll Call: Jennifer Aronson-Jovcevski, Secretary**
- III. **Attendees:**

BoT Attendance		
First Name	Last Name	4-Jun-21
Jennifer	Allen	x
Jennifer	Aronson-Jovcevski	x
Lauri	Bonnell	x
Erin	Duffy-Kruss	x
Charles (Chuck)	Falcon	x
Melissa	Geska	x
Julia	Green	x
Nadine	Hylton	x
Pamela (Pam)	Kissel	x
Kristin	Lowe	
Idonia	Owens	x
LaQuanna	Sparkman	x
Belimar	Velazquez	x
Jennifer	Weinstein	x
		13
Guests		
Barbara (Barb)	Zelazny	x
Roberta	McGinnis	x

- IV. **Communications to the Board: None**
- V. **Public speakers: None**
- VI. **Approval of the May 7th, 2021 Board Minutes. Jennifer Allen**
 - *Moved motion: Jennifer Allen*
 - *Second motion: Pam Kissel*
 - *No objections*
- VII. **Enrollment, Recruitment, Retention: Belimar Velazquez**
 - *Suggestion: Calculate the number of students with disabilities that applied vs. those accepted to show good faith efforts.*
- VIII. **Executive Report: Jennifer Allen**

Voting required for:

1. *Approval of the Board of Trustees Schedule of Meetings –*
 - *The current proposal has no significant changes.*
 - *For the future, some things to consider:*
 - *Extend the BoD meeting time for a few meetings*
 - *Rotate when the committees report*
 - *Most committees could submit written report and voted similar to the meeting minutes.*
 - *Motion: Melissa Geska*
 - *Second: Idonia Owens*
 - *Abstain: Nadine Hylton – Despite no changes, the topic warrants further discussion in terms of timing and content.*
 - *Vote: All but one in favor.*
2. *Adoption of the School calendar for SY 2021-22*
 - *No unusual changes to the school calendar*
 - *July and August summer programs are not reflected*
 - *Calendar reflects RCSD very closely to ensure that families had a consistent school schedule for all of their children*
 - *Motion: Jennifer Allen*
 - *Second: Julia Green*
 - *No objections*
3. *NYSED rep was not able to join us. May reconvene later in June. Date is still TBD.*

IX. Governance Committee

1) (Vote Required) Election of Officers

- Jennifer Allen, Board Chair
 - Julia Green, Vice-Chair
 - Chuck Falcon, Treasurer
 - Belimar Velazquez, Board Secretary
- A. *Voting by voice*
 - *Motion: Julia Green*
 - *Second: Chuck Falcon*
 - *No objections*
 - B. *Election of Officers – Officers accepted*
 - a. *Jennifer Allen, Board Chair – All in favor*
 - b. *Julia Green, Vice-Chair – All in favor*
 - c. *Chuck Falcon, Treasurer – All in favor*
 - d. *Belimar Velazquez, Board Secretary – All in favor*
- *Proposal for social gathering and retreat*
 - *Social gathering: Thursday/Friday evening*
 - *Retreat: Following day for 2-3 hours*
 - *Topics suggested for the retreat:*
 - *Strategic priority review – Take into consideration that*
 - *Utilization of new funds available: several technology investments, accommodations for space to satisfy COVID requirements*
 - *Process for school leader evaluation – add other stakeholders*
 - **Action:** *Finance committee to provide the guidelines for new funds*

- **Action:** Board members to provide timing preference for retreat and social gathering

X. Principal's Report: *Barbara Zelazny, Principal*

- *Graduation 2021 – Students elected to have more family members present. Therefore, smaller ceremonies will be setup.*
- *Student Leadership Network – YWCP selected as pilot to get a full time a Director of College Counseling. Allows for school to run special programs.*
- *Regents exam – Students allowed to come to school if desired.*
- *Renewal – Work progressing with consultant.*

XI. Development Report: *Jennifer Weinstein, Chair*

- *Leadership Breakfast – Potential for an in-person group at a smaller scale with an online option. Possibly record a small event with student participation and make it part of the online option.*

XII. Climate, Culture, Community/Family Engagement Committee: *Nadine Hylton*

- *Need to refocus on activating parents during the next school year. Will put forward proposal for events to build community.*
- *Suggestion: Hold events at central locations that are more accessible to parents.*

XIII. Education Committee, Performance Evaluation Committee: *L. Sparkman*

- *Committee met – looking at meeting structure and review of benchmark.*
- *Suggestions: Committee chairs to provide roster of all the members*

I.

XIV. Finance Committee: *Chuck Falcon, Chair*

- *Reports through end of April available. Expect to have a surplus at the end of the year.*

XV. School Operations: *Roberta McInnis, Director of Operations*

- *Reports on drive.*

XVI. Scholarship Committee: *Erin Duffy Kruss*

- *June 18 – report due to the Somers Foundation*
- *Suggestion: Development committee to think of ways we could recognize alumna who are doing well in college acknowledging privacy issues.*

XVII. Old Business: *Allen*

XVIII. New Business:

- *BoT: Please fill out survey and provide financial disclosure form*

**XIX. Adjourn to Executive Session: Personnel Matters, Other within regulations of Open Meeting Law (10 minutes)
(Executive Session will be called for Personnel Matter) *Allen***

- *Motion to move to Executive Session: *Jennifer Allen**
- *Second: *Idonia Owens**

XX.

- *Need to vote on salaries that should have been voted on last BoT meeting*
- *Finance committee to put forth proposal for salary process based on benchmarks. Due date: February 2022*

- *Motion accept salaries as presented: Jennifer Allen*
- *Second: Chuck Falcon*
- *No objections*

- *Motion to leave to Executive Session: Jennifer Allen*
- *Second: Julia Green*
- *No objections*

XXI. Adjournment: Next Meeting: **July 9th, 2021 8:00 a.m.**

XXII.