

YWCP Board of Trustees Meeting

Date: Friday February 4, 2022

Time: 8:00 a.m.

Location: Zoom



Minutes

I. Call to Order: *Jennifer Allen, Chair*

II. Roll Call: *Belimar Velazquez, Secretary*

BoT Attendance		4-Feb
First Name	Last Name	
Jennifer	Allen	x
Jennifer	Aronson-	
	Jovcevski	x
Erin	Duffy-Kruss	
Charles	Falcon	x
(Chuck)	Geska	x
Melissa	Green	excused
Julia	Lowe	x
Kristin	Owens	
Idonia	Sparkman	x
LaQuanna	Velazquez	x
Belimar	Weinstein	x
Jennifer		

Guests

Barbara (Barb)	Zelazny	x
Roberta	McGinnis	x
Lauri	Bonnell	x
Erin	Callahan	x
Kevin	Quinn	x

III. Communications to the Board: None

IV. Public speakers: None

V. Approval of the January 7, 2022 Minutes: *Jennifer Allen*

- Motion: *Jennifer Allen*
- Motion 2nd by: *Melissa Geska*
- All in favor

VI. Executive Report: *Jennifer Allen*

- Rochester City School District has removed from the agenda the transportation proposal to stop transportation to schools outside of the City limits.

- b. YWCP will be audited by the state comptroller beginning the week of February 14. This will continue over a period of time.

VII. Principal's Report: *Barbara Zelazny, Principal*

- a. School is at baseline level. There are 7 staff members positions open. Recruitment is ongoing with the hope to have positions filled by February. Mrs. Sparkman asked about the recruitment process. There is no committee because of bandwidth issues. At this point, Ms. Zelazny is the only one conducting the interviews.
- b. No high spikes of COVID cases in the staff.
- c. Deep Breath initiative has kicked off. 10 students are part of the first cohort.
- d. The Parent Council kicked off on Monday, January 31. Three parents joined and they are setting the agenda. They are recruiting more parents to increase group membership.
- e. Jennifer Allen asked to share more information around attendance. Attendance has been around 80%. Absenteeism throughout the year is always a challenge. The teachers have continued to maintain and improve the instructional materials online.
- f. There has been a spike in fights but not at the level experienced in the Fall. In addition, social media issues have reemerged but are dealt with each week to help students.

VIII. School Operations: *Roberta McInnis, Director of Operations*

- a. State audit coming up. In addition, there will be a child nutrition audit. Preliminary documentation has been sent to the auditors.
- b. Forecast included in the reports. Forecasting to break even. The forecast includes 376 students. Those attending partial years are part of the forecast. This is short of 9 students from the goal. However, we are still on track to meet the profit goals due to other reduced expenses on FTEs.
- c. All federal grants have been approved. Purchases have been made against those funds.
- d. As reported before, \$134K has been spent so far in transportation to overcome the issues presented by the RCSD decisions. \$330K will be spent for the whole year. YWCP has the reserves to cover the cost.

IX. Development Report: *Jennifer Weinstein, Chair*

- a. Cool women. Hot jobs. – Planning on the way for March 4th. Many women have already confirmed participation. The activity will take place in the classroom. The speakers will go to the cafeteria to network with the Seniors for lunch but all others will stay in the classroom. Suggestions are welcome for additional participants. Unsolicited feedback from the interviews referred to the videos created by the foundation featured on the website. In addition, another candidate mentioned the level of staff diversity as a positive draw to the school.

X. Old Business: *All*

- a. Our proposal for renewal will be presented to the Regents for approval in the March-April time frame.

XI. Adjourn to Executive Session: *Jennifer Allen*

XII. Motion to adjourn Board Meeting

- a. Motion: Jennifer Allen
- b. Second: Chuck Falcon
- c. All in favor

XIII. Adjournment: Next Meeting: [March 3, 2022 \(Thursday, 6:30 – 8:00 PM.\)](#)