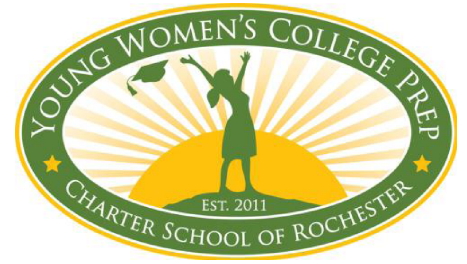


YWCP Board of Trustees Meeting

Date: Friday, July 8, 2022
Time: 8:00 AM
Location: Zoom



MINUTES

I. Call to Order: *Jennifer Allen, Chair*

II. Roll Call: *Belimar Velazquez, Secretary*

BoT Attendance		8-Jul
First Name	Last Name	
Jennifer	Allen	x
Jennifer	Aronson-Jovcevski	Excused
Erin	Duffy-Kruss	Excused
Charles (Chuck)	Falcon	x
Melissa	Geska	Excused
Julia	Green	x
LaQuanna	Sparkman	x
Belimar	Velazquez	x
Jennifer	Weinstein	Excused

Guests		
Roberta	McGinnis	x
Lauri	Bonnell	x
Nicole	Sinclair	x
Idonia	Owens	x
Nicholette	Klingensmith	x

III. Communications to the Board: *2 communications to be discussed in Exec Session*

IV. Public speakers: *None*

V. Approval of the Jun 3, 2022, June 10, 2022 Minutes: *Jennifer Allen*

- **Motion: Jennifer Allen**
- **Second: Belimar Velazquez**
- **All in favor**

VI. Executive Report: *Jennifer Allen*

- Retreat will be 8 AM to 12 PM on June 23, 2022. The primary topic is professional development with featured speaker Ana Hall, CEO of NE Charters. Foundation board members are invited. We will also have some discussion about the 10th year celebration which will be coordinated with the school.

- August 1st is the deadline for the annual report. Need the financial disclosure from BoT members as soon as possible. Report requires minutes from the past year, board member rosters, and committee members.
- Two folders in the share drive will be consolidated.

VII. Principal's Report: *Idonia Owens, Interim Principal*

- Nicole Sinclair and Nicholette Klingensmith shared a Summer school program. Teachers recommended students that may not be meeting standards. Program was designed to be hands-on. Students struggle with transfer of information between content areas. The program includes Math, Science, and ELA curriculum that includes an interdisciplinary program. The goal is for students to be more engaged and for teachers to continue practicing teaching skills. This is rooted in Inquiry based learning.
- Math standards are shifting. The content is not shifting but requires discourse and problem solving.
- Science is experiencing a complete overhaul. The standards are rooted in performance expectations.
- ELA standards are based in a spiral that builds on previous year knowledge.
- Working with seniors to gain credits. If they gain skills, then move on to the next summer program.
- Invite Spanish teachers for enrichment days to immerse into culture. Also, invite community leaders to share their experiences.
- Busing is available as well as breakfast and lunch.
- Middle school will be working on a rocket launch.
- High school students will be doing a roller coaster simulation.
- Teachers from different content areas were put together in a pod. The teachers selected are teacher leaders and they are able to take risks during the summer, something that perhaps they wouldn't do during the school year.
- Each day will start with a morning meeting to instill community.
- July 28 – board invited to rocket launch and roller coaster simulation.
- Board support in professional development and, if anyone is available between 11:15 and 12:15 AM to share specific content, professional experience, etc.

VIII. School Operations: *Roberta McInnis, Director of Operations*

- State audit is coming to a conclusion. Findings meeting (mostly in writing) will be held/received by July 12 with Roberta, Mike and Idonia. In a few months, the findings will be discussed with the Chair. At that point, discussion will include mitigation procedures and answers to their questions.
- A single audit for finances will take place in the Fall since the budget exceeds \$700K from federal funding. In June, receivables for grants will be allocated and recorded.
- Working on FS25 & FS10F will be completed for all of the grants. Summer school program goes against grant expenses.
- Employee handbook will be finalized in August with legal counsel help.

IX. Finance Committee: *Chuck Falcon*

- Investment policy will be discussed next month.
- Target September meeting for policy changes approval for submission to NYSED.

X. Enrollment, Recruitment, Retention: *Belimar Velazquez*

Total Applications	115
Total Waitlisted	0
Total Declines/Rescind	30
Total Offered (waiting)	18
Total Accepted	20
Total Part. Registered	28
Total Complete Registered	19
Total Students Today	19
Possible Total Students	85

- Jess is creating lawn signs and flyers to be distributed around the city. There is a second push for more radio and social media ads.
- Board can help change the narrative and talk about what is positive about the school.
- Weekly updates on registration.
- The space needs to accommodate the number of students being recruited. Addressing the facilities issues such as bathrooms will be required. Other measures may involve reducing the number of Seniors in the building through internships. An Ad-Hoc committee (subset of finance committee) will be created to evaluate space. No board members responded to the invitation to join the committee. Recommendation is to do individual outreach to members such as Melissa Geska.
- Belimar Velazquez is looking for someone to lead the RER committee.
- Roberta McInnis will coordinate with Jess Lindsay to understand barriers and come up with potential solutions to improve the process.

XI. Old Business: *None*

XII. New Business: *Executive Session*

- **Motion to move to executive session: Jennifer Allen**
- **Second: LaQuanna Sparkman**
- **All in favor**

XIII. Adjourn Executive Session:

- **Motion to adjourn executive session: Jennifer Allen**
- **Second: Chuck Falcon**
- **All in favor**

XIV. Adjournment

- **Motion: Jennifer Allen**
- **Second: LaQuanna Sparkman**
- **All in favor**

XV. Next Meeting: [August 5, 2022 Friday, 8:00 – 9:30 AM](#) **IN PERSON**