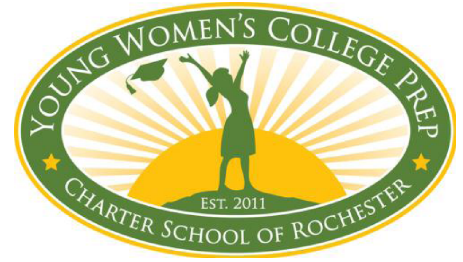


## YWCP Board of Trustees Meeting

Date: Friday, April 14, 2023  
Time: 8:00 – 9:30 AM  
Location: 133 Hoover Drive



## MINUTES

### **I. Call to Order: Jennifer Allen, Chair**

### **II. Roll Call: Belimar Velazquez, Secretary**

April 14  
2023

#### BoT Attendance

First Name	Last Name	
Jennifer	Allen	X
Jennifer	Aronson-Jovcevski	X
Erin	Duffy-Kruss	X
Charles (Chuck)	Falcon	X
Julia	Green	X
Belimar	Velazquez	X

#### Participants

Lauri	Bonnell	X
Idonia	Owens	X
Ghislaine	Radegonde-Eison	X
Sarah Laine	Tufano	X
LaSonia	Green	X
Roberta	McGinnis	X
Kevin	Quinn	X
Peter	Carpino	X

### **III. Communications to the Board - NONE**

### **IV. Public speakers - NONE**

### **V. Governance Committee: Jennifer Jovcevski / Peter Carpino**

- Report presented by Peter Carpino
- Review bylaws:
  - i. First item is to add provision for one-year lapse before being eligible to stand for re-election allowing BoT members to return if they want to.
  - ii. Establish term limits for officers.

- iii. Reduce the number of standing committees considering the lower number of BoT members. Essential committees should be: executive, finance, governance. Other committees should be ad hoc.
  - iv. Eliminate development committee. However, the development committee is the Foundation. Moving forward, the agenda will state the Foundation report instead of the Development committee report for clarity. The YWCP Foundation, a 501c3 entity, should be considered an arm of the YWCP BoT. The Foundation is also undergoing an audit that will help clarify governance practices. The Memorandum of Understanding needs to be reviewed to make sure roles are clear.
  - v. Wording in bylaws needs to be consistent
- Board structure
  - i. Double the size of the board to 15 members. Goal is to have all members on board by September 2023.
  - ii. Develop committee charters
  - iii. Restructure board agendas.
- Governance practices
  - i. Enforce term limits for trustees.
  - ii. Develop expectations for service of BoT members: meeting frequency, financial contribution, time commitment.
  - iii. Establish board classes of equal size. Not more than 1/3 of the board should turn over every year. In other words, member terms could be staggered (1, 2, or 3 years) so they don't all end at the same time. A member with a one-year term could be re-elected. Recruitment will be explicit about the strategy regarding rebuilding the board.
  - iv. Create an evergreen list of board prospects. Can be maintained by Governance committees. Some potential sources: ATHENA Award nominees, 40 under 40, United Way's Leadership programs.
  - v. Engage board members that have ended terms.
  - vi. Develop a leadership succession plan.
  - vii. Formalize new member orientation and onboarding process.
  - viii. Rebuilding the board governance structure is critical so establish a great partnership with the new principal.

**VI. Principal's Report: *Sherize Everrit, Athletic Director, Principal delegate***

- Spring sports are starting. Flag football is an emerging sport that will be sanctioned next year. Buffalo Bills grant will help get equipment. Fields have been refurbished through United Way's Day of Caring.
- April 13 – Day of Caring. Students are participating in an activity outside of the school.

- Attendance – Weekly phone calls are being made for chronic attendance issues which are increasing. April home visits are taking place to help with this issue.
- Open enrollment is going on now.
- 50 acceptance letters sent to 7<sup>th</sup> graders.
- 82% projected graduation rate. 9 seniors are in jeopardy of not graduating. Credit recovery programs, for students that have failed a course in previous years, have been put in place including modified schedules for Seniors that need it.
- Jennifer Allen requested that the interim principal provide a weekly update on projected graduation rates.
- Help is being provided, Learner Recovery, for those that have failed courses this year.
- Implemented a continuous monitoring process to track students' progress so that they can get the help needed.
- Special Ed – 30 students are being supported by 2 teachers. Looking to hire new teachers so that a contract through RCSD is not needed.

**VII. Other items**

- School year calendar vote will be postponed until May.
- Vote to fund survey proposals will be done electronically.
- Approval of the March 2023 Minutes: Deferred to May meeting.

**VIII. Executive Session**

- Adjourn to Executive Session: Jennifer Allen

**IX. Adjournment**

- Motion: Jennifer Allen
- Second: Belimar Velazquez
- All in favor

**X.** Next Meeting: [Friday, May 5, 2023, 8:00 – 9:30 AM](#)