



## Acceptable Use Policy BR-11

**Purpose:** This Policy provides users (students and staff) access to the school's electronic network, which includes internet access, computer services, software, computers, iPads, peripherals, and related technology for education purposes.

This network and related technologies assist in preparing YWCP students for success in life and work in the 21<sup>st</sup> century. These literacy skills of how to retrieve and evaluate information, think critically, share resources, and access the internet promoting life-long learning. Every effort to ensure the safety and security of all students is the duty of all involved in the teaching and learning process. Ultimately, however, it is the responsibility of the user, not to access inappropriate materials and to use the Internet and other electronic technologies in a responsible manner.

Therefore, YWCP established the following standards of acceptable use of the internet and electronic devices. Parents/guardians and each students must sign the YWCP Acceptable Use Agreement to allow access to the Internet and the network. It is presumed that students will honor this agreement that they and their parent/guardian have signed. Access to the internet and electronic technologies is a privilege, not a right. Failure to abide by the school policies and regulations, including inappropriate access to the Internet, will result in a disciplinary action (including the possibility of suspension or expulsion), and/or referral to legal authorities. The Principal, Director of Operations, teacher/supervisor or systems administrator may limit, suspend or revoke access to electronic resources at any time.

To ensure the personal safety of YWCP students, the school will not allow students to access the Internet for non-academic purposes. This includes, but is not limited to, iheartradio and other music stations during class instruction, Facebook, YouTube, etc. (social media apps) and outside personal email accounts. Students are not permitted to:

- Access material that is profane or obscene (pornography), that advocates illegal acts, or that advocates violence or discrimination toward other people (hate literature).
- Share personal contact information about themselves or other people.
- Send or receive personal messages at school through outside personal email accounts or other electronic means such as texting or chat rooms.
- Provide her passwords with another person, thus minimizing the securing of the network.
- Vandalize data, software, or equipment.
- Access another person's account or send/receive another individual's messages without authorization.
- Plagiarize or copy/paste material or other publications from the internet or other electronic media such as databases and/or eBooks.



- Play games or be involved in any activities online that are not academic in nature and assigned by a teacher or other staff person.
- Posting distributing, displaying or sharing literature or any material that contains a threat of violence, injury, or harm of an individual including bullying and taunting.
- Use language not appropriate to an educational setting including, but not limited to inaccurate, abusive, obscene, profane, sexually oriented, threatening or radically offensive.
- Use the YWCP network for any commercial use.
- Hack into or attempt to infect the YWCP network.

The Internet can be a powerful tool for use in an educational setting, letting students develop technology skills, take online field trips, do research, collaborate with other students across the U.S. and correspond with students around the world. However, with all positives, there are also negatives. By signing this agreement, each girl acknowledges her understanding and ability to follow these guidelines to have access to the Internet and electronic technologies while in school:

- Ensure the safety and security of all students
- Every reasonable effort to monitor students
- User's responsibility NOT to access inappropriate material
- Consistent with the values and policies of the school in support of education and research.

Adopted: 2014

Reviewed and Approved: June 3, 2016

# YWCP Student Internet Account - Acceptable Use Policy

*Computers, networks, and online access are used to support learning and enhance instruction. These tools and connections to the Internet allow communication with millions of users through hundreds of networks. Your application for an Internet account indicates that you will comply with the "Acceptable Use Policy" of Young Women's College Prep Charter School of Rochester and the regulations which are listed above. You also agree to be a responsible, efficient and ethical user. Failure to adhere to the policies and guidelines will result in the revocation of the use privileges.*

Student Name:	Home Phone:
<input type="text"/>	<input type="text"/>

Address:
<input type="text"/>

Date of Birth:	Grade:	Advisor:
<input type="text"/>	<input type="text"/>	<input type="text"/>

Student must initial acknowledging the three statements below:

- I have read and understand the YWCP Acceptable Use Policy and will follow it and its directives.
- I understand that any violation of the Acceptable Use Policy will result in the loss of access, personal payment of any fees incurred and possible prosecution.
- I understand that the use of the internet as part of an educational program is a privilege, not a right, and inappropriate use will result in cancellation of these privileges.

Student initials: \_\_\_\_\_

### **Student and Guardian Must complete this box:**

By placing my signature on this document, I am confirming I have read, understand, and will abide by the Acceptable Use Policy of YWCP.

Signature of Student:	Date:
<input type="text"/>	<input type="text"/>

YWCP has taken considerable steps to electronically block inappropriate materials and sites. Unfortunately through, and by the nature of the internet, I understand that my student may be able to gain access to services on the internet that are not censored by YWCP. Further, I understand that my student may access information which I find inappropriate, offensive, and controversial. I assume this risk by consenting to allow my student to participate in the use of the internet. I understand that my student may keep this access throughout the school year as long as the procedures, policies, and guidelines are followed and my student is in good standing with the school.

Signature of Guardian:	Date:
<input type="text"/>	<input type="text"/>

Print Guardian's Name:
<input type="text"/>