

## YWCP Board of Trustees Meeting

Date: Friday, February 2, 2024  
Time: 8:00 – 9:30 AM  
Location: 133 Hoover Drive



### I. Call to Order: *Ghislaine Radegonde-Eison, Chair*

### II. Roll Call

#### First Name Last Name

Ghislaine	Radegonde-Eison	
Charles		X
(Chuck)	Falcon	X
Julia	Green	X
Belimar	Velazquez	X
Maria	Cruz	X
Sarah Laine	Tufano	X

#### Participants

Roberta	McGinnis	X
Lauri	Bonnell	
		X
Laquanna	Sparkman	X
Sheri	Webber	X

### III. Approval of the October 2023 BoT Minutes

- *Motion:* Julia Green
- *Second:* Chuck Falcon
- *All in favor*

### IV. Approval of the January 2024 BoT Minutes

- *Motion:* Belimar Velazquez
- *Second:* Julia Green
- *All in favor*

### V. Secretary Updates/Communications to the Board

- Board members reviewed and edited the Board Policy Manual – need to revise to implement edits and update employee handbook section, fiscal policy, and investment policy
- Board members reviewed and made edits to Bylaws

- EDceptional invitation to New Orleans trip in April
  - i. Ghislaine may attend – waiting for clarifications on cost/budget
  - ii. Need to evaluate whether participating in this event is best use of time, in light of other SLN events to utilize
- IT Policy Manual
  - i. Created as result of state audit last year
  - ii. Still has areas to complete, including crisis communication plan and those responsible for communications with media, appropriate roles for security training policy, and phone numbers to call for disaster recovery plan
  - iii. Should also get outside counsel’s input on these policies before voting

**VI. Public speakers: *None***

**VII. Executive Report: *Ghislaine Radegonde-Eison, Chair***

- Student Leadership Network
  - i. Board must evaluate offerings and ensure we are utilizing the programs and services
  - ii. All Girl Conference is coming up soon
  - iii. Need to review and approve SLN MOU and Proposal
- Carpino Group
  - i. Connected with Peter Carpino about potentially utilizing services to strengthen governance structure
  - ii. Peter previously completed governance audit and met with Sheri and Roberta
  - iii. Ghislaine to have further meetings with Peter
  - iv. Aiming to modify board meetings to focus on key action items, use consent agenda to vote on items that do not require board discussion, and provide written reports from principal/committees
  - v. Work on drafting templates to use for committee reports
- Board Recruitment
  - i. Goal is to bring in 15 candidates, with Governance Committee responsible for presenting a slate of candidates
  - ii. Began working on board prospects, with goal to add more candidates added
  - iii. Aiming to be purposeful in how we recruit board members from different backgrounds/experiences to round out board capabilities, including parent/tutor involvement in board

- iv. Also aim to keep an “evergreen” list of board candidates to draw upon in the future
- v. Group board members by classes based on end date
- vi. Develop expectation list for prospective board members, fact sheet about school, schedule of meetings, and other orientation/onboarding materials
- vii. Potentially re-working board meeting times to allow for parent involvement/observation
- viii. Potential for student trustee or formal role for senior student to act as a board liaison and represent student body before the board, to help board connect with student body and understand what is happening on the ground
- Education Success Foundation
  - i. Landlord for building, is planning to sell building because shifting focus of mission
  - ii. Two schools are interested in purchasing property
  - iii. Landlord is looking for \$8 million and substantial deposit
  - iv. Need to confer with attorneys to understand implications for lease
  - v. Need to evaluate real estate options for moving/purchasing another property, as well as looking for corporate sponsors and options for raising capital

**VIII. Governance Committee**

- No report

**IX. Principal Update: *Sheri Webber, Principal***

- Updated three goals from the last six months
- All juniors took ELA regents exam, which is normally held in June
  - i. 69% passing outright
  - ii. 5 months early
  - iii. 20% higher than last two school years
  - iv. 95% of second-time takers scored higher
  - v. Several still failed, but scored better than previously
  - vi. 10 seniors still need to pass exam, so added an eighth period class for them to have extra tutoring with English teacher and more targeted work before taking exam again in June
- Recruitment
  - i. Advertisements through RTS, flyers, and tabling at Greece Mall
  - ii. Good School Roc event at Science Museum

**X. School Operations: *Roberta McInnis, Director of Operations***

- **VOTE:** Approval of Form 990
  - i. Motion:* Sarah Tufano
  - ii. Second:* Belimar Velazquez
  - iii. All in favor*

**XI. Finance Committee: *Chuck Falcon, Treasurer***

- No report

**XII. YWCP Foundation: *Executive Director or Delegate***

- No report

**XIII. Old Business:**

- No report

**XIV. Adjournment**

**XV. Next Meeting: Thursday, March 7, 2024, 6:00 – 7:30 PM**