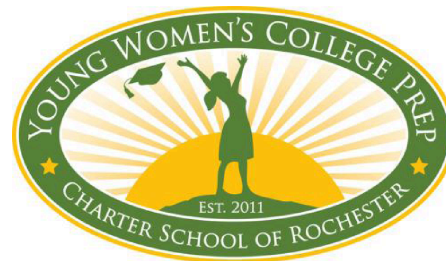


## YWCP Board of Trustees Meeting

Date: Friday, March 7, 2024

Time: 8:00 – 9:30 AM

Location: 133 Hoover Drive



### I. Call to Order: *Ghislaine Radegonde-Eison, Chair*

### II. Roll Call

First Name	Last Name	
Ghislaine	Radegonde-Eison	X
Charles (Chuck)	Falcon	
Julia	Green	X
Belimar	Velazquez	X
Maria	Cruz	
Sarah Laine	Tufano	X

#### Participants

Bridgette	Jones-Waters	X
Candice	Baldwin	X
Lauri	Bonnell	X
Roberta	McGinnis	X
Laquanna	Sparkman	X
Sheri	Webber	X

### III. Approval of the February 2024 BoT Minutes

- ***Motion:*** Belimar Velazquez
- ***Second:*** Julia Green
- ***All in favor***

### IV. Secretary Updates/Communications to the Board

- NYCSA Update on reduction in per-pupil payments – need to write letters, emails, and calling representatives to request \$2.1 million in bullet aid (included in student newsletter sent to parents)
- Bylaws – Ghislaine and Belimar to review and edit
- Board Policy Manual – Sheri to review and edit
- IT Policies – updated and need email vote

### V. Public speakers: *None*

### VI. Executive Report: *Ghislaine Radegonde-Eison, Chair*

- Update on Sale of Building:
  - i.* Building has not been listed on the market yet, as Education Success Foundation is waiting for one of the interested schools to make an offer
  - ii.* Joe Martino of ESF willing to share specific information if requested
  - iii.* Discovery and UPrep are the other interested schools
- Update on Financing Purchase of Building:
  - i.* Contact at M&T provided terms, but unfavorable and unlikely to work out
  - ii.* Reached out to Nixon Peabody with bonding questions
  - iii.* Need to reach out to Lauri Bonnell about YWCP Foundation's assistance with a capital campaign to raise funds
- Update on Search for New Building:
  - i.* Sheri spoke with realtor suggested by Erin Duffy Kruss, he is willing to assist in identifying potential properties
  - ii.* YWCP could potentially lease UPrep's current building, but would need to find different gym space
  - iii.* Could potentially purchase vacant elementary school building and renovate gym to provide regulation-size space
  - iv.* Potential collaboration with SUNY Brockport's REOC programs down the road, if new building is located nearby
  - v.* Need further information on common practices for charter schools to purchase a building
- Recruitment
  - i.* Prospective board candidates Dr. Candice Baldwin and Bridgette Jones-Waters attended meeting

## **VII. Governance Committee**

- Approval of Student Leadership Network MOU
  - i.* Initially proposed for July 2023 – June 2024, but adjusted to accommodate entire team and allow for more time to utilize resources
  - ii.* **Motion:** Belimar Velazquez
  - iii.* **Second:** Ghislaine Radegonde-Eison
  - iv.* **All in favor**
- Met with Deb Hanmer about potential engage to provide governance consulting
  - i.* Worked with Deb in the past on EOY survey, team leadership initiatives, and strategic planning sessions

- ii. Very familiar with charter school space, and served on board of YWCP Foundation

**VIII. Principal Update: *Sheri Webber, Principal***

- 2024-2029 Strategic Plan:

- i. Central goal is gaining next renewal of 5 years in 2027, to match last renewal of 5 years
- ii. Evaluating goals formulated in August 2023 against data gathered in months since – feels we are on the right path (e.g., improved English exam results from January)
- iii. Conducted SWOT analysis of student performance, recruitment, parent involvement
  - 1. Strength – students are dedicated to learning
  - 2. Weakness – students struggling with how to learn
- iv. Looking into course offerings to ensure students are provided with the right resources
  - 1. Added course on applied literacy and additional English support class, which helped students prepare better for ELA exam
  - 2. Meeting with teachers to hear about additional electives that may be useful
  - 3. Noting student feedback on certain courses, such as disliking animal science but liking forensics/anatomy subjects
  - 4. Looking to assess learning in other ways besides exams, such as debates, presentations, and class discussions
- v. Utilizing instructional coach more effectively
  - 1. Less focus on behavioral issues and greater focus on instructional coaching with teachers, giving feedback and planning/building their professional development framework
- vi. Experiencing fewer disciplinary issues since January
- vii. Exam results
  - 1. January showed 69% pass rate on ELA exam compared to last year (44%) among juniors
  - 2. Anticipating EOY results from Regents exams
- viii. Plan also includes other goals under discussion, such as a new building and updates to website/branding

**IX. School Operations: *Roberta McInnis, Director of Operations***

- Revamping YWCP Website:
  - i.* Planning to bring in a web designer to revamp website and remove obsolete information
  - ii.* Website has been updated to comply with all applicable laws, but complete redesign will require more time and resources
  - iii.* Considering putting out an RFP, as well as contacting other charter schools for recommendations of web designers
  - iv.* Have \$24k in funding already allocated and approved for this purpose
- Re-branding YWCP logo, mission/vision
  - i.* Board used to have a marketing committee, considering re-forming a committee
  - ii.* Potential student competition for submissions to design new logo

**X. Finance Committee: *Chuck Falcon, Treasurer***

- No report

**XI. YWCP Foundation: *Executive Director or Delegate***

- No report

**XII. Old Business:**

- No report

**XIII. Adjournment**

- ***Motion:*** Belimar Velazquez
- ***Second:*** Sarah Tufano
- ***All in favor***

**XIV. Next Meeting: Friday, April 12, 2024, 8:00 – 9:30 AM**